

Mohave Sign Language

Professional Mentoring for Interpreters

Mentorship Agreement

Mentee Name: _____

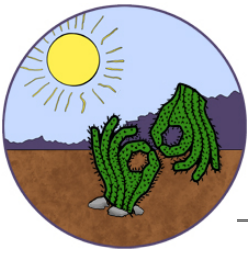
Contact Info: _____

As a mentor, I will:

- Act as a resource and support
- Utilize all my skill and experience in working with a mentee
- Be willing to give time, energy and attention
- Listen with discernment and without assumptions or authority in order to guide the mentee in exploring and discovering their own internal states and processes
- Ask questions or make reflections that enable the mentee to more clearly see and understand their own dilemmas or concerns
- Provide honest and direct feedback only when it is relevant and pertinent to the mentee's self-identified processes
- Assist in goal setting and clarification
- Suggest activities for improvement where appropriate
- Challenge the mentee to take risks
- Provide this service in a professional and unobtrusive manner

As a mentee, I will:

- Communicate with my mentor about goals, needs and feelings
- Take the lead in the conversation and the topics discussed
- Be receptive to the mentee-centered process and practice my problem-solving skills at every opportunity
- Be willing to step outside my comfort zone
- Be committed to the mentoring agreement and participation
- Follow through with work outside of meetings that is agreed upon
- Make arrangements, when necessary, with clients for on-site recordings of my work, explaining in advance the role and responsibilities of the mentor and the use of the recordings
- Be prepared for mentoring sessions – have specific issues identified to discuss, or work completed from previous sessions
- Keep an open mind about the process and participate in a professional manner
- Make every effort to keep scheduled meetings



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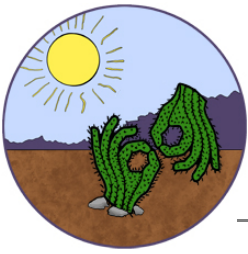
Mentorship Agreement

Terms

- Either party may terminate the relationship at any time in writing.
- The initial duration of the mentoring program is six months from the date of signing. This term can be extended by mutual agreement in writing at any time. Contacts with mentee may be via email, web conferencing, or telephone; however, web conferencing is the preferred method for regular meetings. Mentee/mentor should allow enough time during a meeting for discussion of goals, as well as questions from the mentee concerning their professional and/or personal development. A minimum of one hour per meeting will likely be necessary.
- Mentee and mentor agree to meet at least once every _____ for the duration of the program.
- Payment for mentoring services will be: _____ per _____.
- For every meeting, mentor and mentee both commit to approximately 2-3 additional hours of individual work outside the meeting for preparation, follow up, and skill building activities.
- All content of the mentoring relationship will be kept confidential. This extends to both the mentor and mentee.

Liability

- The mentee shall not at any time be obliged to act on any information, suggestion, advice or guidance given by the mentor as part of the services, but if and to the extent that it does so, it shall do so at its own risk. The mentee hereby unconditionally and irrevocably waives any rights of action it may have as against the mentor in relation to any such information, suggestions, advice or guidance.
- The mentee is advised to take independent financial, legal or other appropriate professional advice before acting on any information, suggestion, advice or guidance given by the mentor.
- The mentee acknowledges that any services provided by the mentor pursuant to this agreement are provided free of charge and in good faith. The mentor will not be liable to the mentee or to any third party for any loss, damage, costs or liabilities suffered as a result of this agreement, the existence of the relationships between the parties or the services provided. Nothing in this clause shall limit or exclude any liability for death or personal injury, or which results from fraud.



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Mentorship Agreement

Mentor and Mentee have read and agree to the above by signing below:

The terms of this agreement as stated above are acceptable.

TAM Services LLC DBA Mohave Sign Language is a registered corporation in the state of Arizona, hereinafter referred to as Mohave Sign Language. Payments for services shall be sent to TAM Services, LLC

Mentee's Signature: _____

Mentee's Printed Name: _____ Date: _____

Mohave Sign Language Mentor: _____

Printed Name and Title: _____ Date: _____